

BWF Anti-Doping Programme

"Whereabouts" Information

1. Who is this for?

This is for players on the BWF **"Registered Testing Pool" (RTP)**. This fact sheet is also for administrators and coaches who support players on the RTP.

There are about 80 players in this "pool". These players <u>must</u> provide "whereabouts" information on where they *live*, *train* and *compete*. The names of the players on the RTP are published in the BWF website.



"Whereabouts" information is given to the BWF to help plan *Out-of-Competition testing*. The "whereabouts" information is for EACH DAY of the quarter.

- o 1st quarter (1 January to 31 March)
- o 2nd quarter (1 April to 30 June)
- o 3rd quarter (1 July to 30 September)
- o 4th quarter (1 October to 31 December)



Players must update their 'whereabouts' information <u>before</u> the start of each quarter.

play true

2. How to provide Information?

Information must be provided on "ADAMS" – this is the World Anti-Doping Agency's (WADA) online system (*Anti-Doping Administration and Management System*)

- ADAMS can be accessed at <u>www.wada-ama.org</u>
- Contact <u>a.hines-randle@bwfbadminton.org</u> (and copy <u>s.borrie@bwfbadminton.org</u>)
 if you have forgotten your *Username* or *Password* or if you need assistance with
 ADAMS.

3. What information is required?

a) **60 minute Test Time Slot** - for each day of the quarter (including weekends / holidays), players must provide 1 specific location and 1 specific time between 6.00 a.m. and 11.00 p.m.

This is to show where you are available for testing. If plans and times are going to change, players must update their information <u>before</u> the change.

b) Full address where players stay/live - For each day (including weekends - holidays) - players must provide the full address where they are living/staying. If the location changes, players must update their information <u>before</u> the change.

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- c) Location of Regular Activity training/work Players on the RTP must provide the name and address of any place where they train, work, or any other regular activity during the quarter (including weekends), as well as the usual time-frames for such regular activities.
 - If the regular activity changes, e.g. if a player stops training in the mornings and train in the afternoons instead, you must update in ADAMS.
- d) **Competition Schedule** Players must provide their competition schedule for the quarter, including the date(s), time(s) and venues (name and address) for each tournament / competition.

If this tournament schedule changes, players must update the whereabouts information $\underline{\text{before}}$ the date of the tournament – as soon as the change is known.

4. Updating Whereabouts Information

Players must submit the Whereabouts information BEFORE the end of the quarter, or the deadline the BWF communicates to you.

Players then should update the information on ADAMS when the details change.

The important thing is that the information is accurate and up to date at all times.

Updates may be done by SMS. Instructions on how to use the SMS facility can be downloaded from www.wada-ama.org

If ADAMS is not available online, and updates to Whereabouts cannot be made using SMS, you should download an electronic Whereabouts form from the BWF website - http://www.bwfbadminton.org/page.aspx?id=15523 complete it, mark it "Confidential", and fax to the Director of Operations on +603 2143 7155.

5. What if I don't update my Whereabouts? - sanctions / punishments

It is extremely important that players:

- 1. Submit the whereabouts information by the deadline;
- 2. Provide accurate information
- 3. Update the information whenever the information / schedules change

If you do not update your information without an acceptable reason, this will be a **'Filing Failure'** under the BWF Anti-Doping Regulations (see Clause 2.4 and 5.5).

If you fail to be available at the location you stated for the 60-minute time-slot without an acceptable reason, this will be a 'Missed Test' under the BWF Anti-Doping Regulations.

If players have three (3) Filing Failures or three (3) Missed Tests (or any

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combination of three (3) **Filing Failures/Missed Tests**) in one 18-month period, this is an **anti-doping regulation violation** under the BWF Anti-Doping Regulations.

This could mean a ban from all sport for 2 years (first offence) or more (for second and subsequent offences).

6. Personal Responsibility

Players may wish to have their association office, coach or agent to assist them with whereabouts updating - and this is permitted.

However, please note that <u>players are personally responsible</u> for any failure to follow the requirements of the Anti-Doping Regulations – even if a player has asked others to assist them.

7. Confidentiality

We will maintain the confidentiality of the whereabouts information that players provide.

It will only be used to help with **Out-of-Competition testing** under the BWF Anti-Doping Regulations or by another anti-doping organisation that has accepted the same confidentiality obligations.

Please note that any other anti-doping organization with the authority under the World Anti-Doping Code may test players Out-of-Competition at any time, whether using the whereabouts information players provide or not.

Further Information

- ✓ Your coach / your badminton association
- ✓ BWF Anti-doping Pages www.bwfbadminton.org
- ✓ World Anti-doping Agency www.wada-ama.org
- ✓ Contact Andy Hines-Randle at the BWF Office a.hines-randle@bwfbadminton.org
- ✓ Other contact Stuart Borrie s.borrie@bwfbadminton.org